

North Central District of The C&MA

Process Steps for the Election of a New District Superintendent

Summary

- Appointment/Election of Search Committee members at 2017 District and Prayer Conference
- Meetings of Search Committee – June 2017 thru January 2018
 - o Review of District's Deep Study report
 - o Meeting(s) with the C&MA Church Ministry division representative
 - o Compilation of an opportunity profile for new superintendent
- Monthly updates on Search Committee's work via the District newsletter and on the District's website
- Invitation to submit nominees to the Search Committee, for Committee and C&MA Church Ministries Division vetting and potential approval for consideration.
- Meeting of 2018 full Nominating Committee to discern & prayerfully select a single candidate for presentation to District family – February 2018
- Announcement of candidate to the District family – March 2018
- Invitation to submit nominees "from the floor" (based upon "Instructions for Additional Nominees at the District Conference" from the C&MA Church Ministries Handbook) to be added to the election ballot.
- Election of new district superintendent – April 25, 2018
- New district superintendent begins role – August 1, 2018

North Central District of The C&MA

Process Steps for the Election of a New District Superintendent

Appointment of a Search Committee

According to *The C&MA Manual – 2017 Edition*, under the “Uniform Constitution for Districts”, Section 4. Elections., pages A4–4 through A4–5,

A. District Superintendent

The district superintendent shall be elected by the District Conference. His term of office shall be four years, beginning the August 1 or January 1 following his election. He is eligible for three consecutive terms. He is eligible again after the lapse of one term.

The district shall establish a District Superintendent Search Committee at least ten months in advance of the District Conference at which an election is to take place, according to the district bylaws and the guidelines provided by the National Office. A list of the names of workers who have proper qualifications for district superintendent shall be developed in consultation with the National Office.

The Committee on Nominations or any person making a nomination must consult with the National Office prior to presenting a nominee to District Conference. The Board of Directors may present a nomination if requested.

According to the *North Central District of The C&MA’s Bylaws*, Section IV. Elections

5. When a District Superintendent is to be elected, a District Superintendent Search Committee shall be established. This committee shall consist of the Chairperson of the Nominating Committee, one person appointed by the DEXCOM, and three persons elected by District Conference. In the event of death, resignation, or involuntary removal of the District Superintendent, DEXCOM shall appoint the three additional members. This committee shall report its findings to the Committee on Nominations.

This Search Committee was elected on Wednesday, April 26, 2017 with meetings which began the Fall of 2017.

Search Process

As the Search Committee begins its work, they will review the following:

- North Central District’s Deep Study report
- C&MA National Office Church Ministries Division representative input

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- District superintendent profile per The C&MA National Office guidelines from the Church Ministries Division

A North Central District customized “Opportunity Profile” for the next district superintendent was developed made available via the District’s website.

An invitation was extended to official workers/lay workers to submit nominees to the Search Committee, for Committee and C&MA Church Ministries Division vetting and potential approval for consideration.

Resumes and questionnaires were completed by approved candidates and considered by the Search Committee.

Several candidates were interviewed by the Search Committee via phone calls with the goal of moving to face-to-face interviews with candidates.

A finalist was submitted by the Search Committee to the full Nominating Committee on February 27, 2018.

Nominating Committee Meeting

The Nominating Committee, whose members are elected at the 2017 District and Prayer Conference to serve the next year, met on February 27, 2018, to consider the candidate from the Search Committee.

The Nominating Committee shall present a single name to the entire North Central District (workers and churches) at least thirty days prior to the next District and Prayer Conference. This date is March 23, 2018.

Election of a New District Superintendent

The Nominating Committee to the 2018 North Central District and Prayer Conference will present the name of their selection for the new district superintendent on Tuesday, April 24, 2018, at the first business session that morning during the First Reading of the Committee on Nominations.

Approved individuals based upon the following “Instructions for Additional Nominees at the District Conference from the Church Ministries Division of The C&MA” may be nominated from the floor at the afternoon business session on Tuesday, April 24, 2018, at the Second Reading of the Committee on Nominations.

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Process Steps for the Election of a New District Superintendent

Instructions for Additional Nominees at the District Conference

From C&MA Church Ministries Handbook, July 13, 2016 Edition

The Uniform Constitution for Districts permits the direct nomination of qualified persons for the office of district superintendent. Names may be placed in nomination by licensed official workers of the district and by properly accredited delegates representing accredited churches.

All direct nominees for the office of district superintendent must be approved by the vice president for Church Ministries (CM). The names of direct nominees shall be forwarded to the vice president for CM by the individual(s) wishing to place the name in nomination. The request for permission to nominate shall be accompanied by the proposed nominee's resume, a completed District Superintendent Questionnaire, a Background Check Authorization and a Credit Check Authorization.

Once the person wishing to make the nomination receives approval and required assessments have been completed, the name may be placed in nomination following the second reading of the Report of the Nominating Committee on the agenda of District Conference.

The names of all individuals being proposed for direct nomination by a delegate to district conference must be submitted to the vice president for CM no later than one month prior to the date of election. No names shall be approved following this deadline.

The vice president for CM shall respond to the request to nominate from the floors as soon as possible following receipt of the resume, questionnaire, and the results of assessments and background checks prior to the beginning of District Conference.

Assessment

All candidates for district superintendent shall be required to complete a vocational and personality assessment approved by Church Ministries (CM). The IDAK MAX is an online assessment available through Church Ministries' Office of Pastoral Development and Administration for a minimal fee. The IDAK MAX should be verified through a personal interview. A list of certified C&MA IDAK counselors can be obtained through that office as well. The district is expected to pay the costs of all assessments requested. Additional and/or alternative professional assessments may also be utilized upon approval of the vice president for CM.

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Process Steps for the Election of a New District Superintendent

According to *The C&MA Manual – 2017 Edition*, under the “Uniform Constitution for Districts”, Section 4. Elections., page A4–5,

A. District Superintendent

Election shall be by ballot and shall be determined by two-thirds of the votes cast.

In the event that a decision cannot be reached by the District Conference, the Board of Directors shall appoint a district superintendent for up to one term. In the event of death, resignation, or involuntary removal of the district superintendent where there is no assistant district superintendent in accordance with the policies set by the Board of Directors, the National Office shall appoint an individual to perform the duties of the district superintendent until the office has been filled either by the Board of Directors or by election of the District Conference.

This election will be held on Wednesday, April 25, 2018, at 10:45 am.